



**CITY OF SAN BRUNO
CITIZENS' CRIME PREVENTION COMMITTEE**

Approved at the February 9, 2017 Meeting

CITIZENS' CRIME PREVENTION COMMITTEE

January 12, 2017 - 7:00 p.m.

San Bruno City Hall - 567 El Camino Real

Capuchino Conference Room #113

1. Call to Order: Meeting called to order at 7:00 p.m. by Committee Chair Mary Mahon.

2. Attendance/Roll Call: (quorum = 4):

Committee Chair Mary Mahon present, Vice-Chair Peter Carey present, Member Val Morgan present, Member Deanna Robinson present, Roberto Donlucas was present. Members Rich Wong & Robert Riechel were absent. A quorum was present.

Also present:

Margaret Hanison, Reserve Officer Howard Hoyer, and Officer Sherry Campbell were present.

3. Presentation: None

4. Approval of Minutes: Peter Carey moved to approve the Minutes of the December 8, 2016 meeting and Val Morgan seconded. All present approved the motion and the motion passed.

5. Communications & Announcements:

Mary Mahon greeted and extended gratitude to the committee members for their accomplishments in 2016.

Officer Campbell advised that Crime Tips have been added to the Crime Prevention page, and the San Bruno Patch. The San Bruno city website has been updated and now contains a link where interested parties could note their name, phone number and why they are interested in starting a Neighborhood Watch program.

Officer Campbell gave the committee names of citizen's who are interested in neighborhood watch. Mary Mahon will assign each name to a committee member for initial contact.



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6. Staff Reports: No reports on the agenda.

7. Public Comment on items not on the agenda:

Margaret Hanison asked if the San Bruno website highlights the different neighborhoods participating in watch groups. Officer Campbell advised the Neighborhood Watch groups are distinctly set up and confidential.

Note: The State's Brown Act prohibits discussing or acting upon any matter not on the Agenda pursuant to State Law. It is the Committee's policy to refer matters raised in this forum to committee member(s) for review and/or action where appropriate or to place the item on an agenda for a future meeting.

8. Business

a. Neighborhood Watch:

ACTION - Val Morgan presented a letter that could be presented to the Neighborhood Watch groups via the Next Door website, which was read by Mary. The letter was approved by Roberto Donlucas and seconded by Peter Carey. All present approved the motion and the motion passed. Officer Campbell will have this letter posted on Next door.com for all San Bruno residents to see.

ACTION – Officer Campbell presented a map of San Bruno that highlights the different Neighborhood Watch groups, this map will be held confidential with the committee.

ACTION – Officer Campbell and Rich Wong have identified three dates Feb 2nd, Feb 16th and Feb 23rd as possible for the Neighborhood Watch meeting for the block captains. The group selected February 23rd and an invitation will be sent out to the block captains.

ACTION: Val Morgan presented an email he had put together and distributed to the residents of Shelter Creek.

ACTION: Committee members will check the brochures in the library, city hall and senior center and ensure that they are full.

b. Crime Tips/bilingual:



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Two crime tips were proposed: One titled “Key Safety”, and the other titled “Form a Neighborhood Watch”. Val Morgan moved to approve both, and Deanna Robinson seconded. Both crime tips were unanimously accepted. Officer Campbell will submit them to San Bruno Cable, post them on the San Bruno CCPC webpage, and submit them for posting in The Patch.

c. Committee Events:

Police Day is scheduled for May 20, 2017

Posey Parade is scheduled for June 4, 2017

Officer Campbell highlighted a request to volunteer for the Homeless Census survey on January 27, 2017 from 6:00am to 10:00am.

The committee discussed the information and promotional supplies for the above events. At present, there should be enough to handle the events through the Posey Parade.

d. Social Media/ Embracing Technology:

Roberto Donlucas noted there have not been any significant updates. Roberto Donlucas is creating a video clip for our crime tips that would be overlaid with music and words.

Roberto Donlucas is also working on the video to ensure it is succinct and brief. Rich Wong has agreed to do a voiceover.

Roberto Don Lucas will video record the next meeting to add to his committee footage.

e. New Brochures:

Mary Mahon and Peter Carey noted there are several resources in San Mateo County to address Elder Abuse, which the committee could share with San Bruno residents. Mary and Peter will put together a presentation to share with the committee.

f. Follow-up items from residents from last meeting:

Election of Committee positions:

During the last meeting Deanna Robinson was voted and appointed as secretary, however per the bylaws the secretary needs to be selected by a department head or designee. Officer Campbell appointed Deanna Robinson as secretary.

9. Adjournment:

Meeting was adjourned at 7:59 p.m.



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Minutes were taken and transcribed by Deanna Robinson.

Mary Mahon recorded this meeting on a recording device. It will be stored for at least 30 days after they have been approved by this committee.